

## SHB30115 Certificate III in Beauty Services

Term 1 - Two (2) days per week for up to three (3) months, plus a Registration Session

This qualification reflects the role of individuals employed as beauticians to provide a range of beauty services including nail, waxing, lash and brow, and basic make-up services.

| Session | Date                            | Time and Location   | Sessions and Unit of Competence  | Information   |
|---------|---------------------------------|---|--|---|
| 0       | Wednesday<br>11th October 2017  | 2.30pm – 8.00pm   | <b>Registration, enrolment and Training Centre induction</b><br>Induction to iTFE Hair and Beauty Training Australia facilities<br>Complete/Finalise enrolment documents<br>Receive timetable and coordinate ID<br>Recognition of Prior Learning and Credit Transfer | Course Information and Student registration<br>Compliance Documents,<br>Competency based training |
|         |                                 | Room L705<br>7/250 Collins Street,<br>Melbourne             |  |   |
| 1       | Wednesday<br>18th October 2017  | 2.30pm – 8.00pm   | SHBXWHS001 Apply safe hygiene, health and work practices<br>SHBBRES001 Research and apply beauty industry information  | <b>Commencement of Term 1.</b>  |
|         |                                 | Room L705<br>7/250 Collins Street,<br>Melbourne             |  |   |
| 2       | Thursday<br>19th October 2017   | 8.30am till 2.00pm  | SHBXWHS001 Apply safe hygiene, health and work practices<br>SHBBRES001 Research and apply beauty industry information  |   |
|         |                                 | T E R R E A M E R<br>Level 3, 11-19 Bank Place<br>Melbourne |  |   |
| 3       | Wednesday<br>25th October 2017  | 2.30pm – 8.00pm   | SHBXWHS001 Apply safe hygiene, health and work practices<br>SHBBRES001 Research and apply beauty industry information<br>SHBBNLS001 Provide manicure and pedicure services   |   |
|         |                                 | Room L705<br>7/250 Collins Street,<br>Melbourne             |  |   |
| 4       | Thursday<br>26th October 2017   | 8.30am till 2.00pm  | SHBBNLS001 Provide manicure and pedicure services<br>SHBXIND001 Comply with organisational requirements within a personal services environment   |   |
|         |                                 | T E R R E A M E R<br>Level 3, 11-19 Bank Place<br>Melbourne |  |   |
| 5       | Wednesday<br>1st November 2017  | 2.30pm – 8.00pm   | SHBXCCS002 Provide salon services to clients<br>SHBBCCS001 Advise on beauty products and services<br>SHBXIND001 Comply with organisational requirements within a personal services environment   |   |
|         |                                 | Room L705<br>7/250 Collins Street,<br>Melbourne             |  |   |
| 6       | Thursday<br>2nd November 2017   | 8.30am till 2.00pm  | SHBXCCS002 Provide salon services to clients<br>SHBBCCS001 Advise on beauty products and services<br>SHBBNLS001 Provide manicure and pedicure services   |   |
|         |                                 | T E R R E A M E R<br>Level 3, 11-19 Bank Place<br>Melbourne |  |   |
| 7       | Wednesday<br>8th November 2017  | 2.30pm – 8.00pm   | SHBXCCS001 Conduct salon financial transactions  |   |
|         |                                 | Room L705<br>7/250 Collins Street,<br>Melbourne             |  |   |
| 8       | Thursday<br>9th November 2017   | 8.30am till 2.00pm  | SHBXCCS002 Provide salon services to clients<br>SHBBNLS001 Provide manicure and pedicure services  |   |
|         |                                 | T E R R E A M E R<br>Level 3, 11-19 Bank Place<br>Melbourne |  |   |
| 9       | Wednesday<br>15th November 2017 | 2.30pm – 8.00pm   | SHBXCCS001 Conduct salon financial transactions<br>SHBBCCS001 Advise on beauty products and services   |   |
|         |                                 | Room L705<br>7/250 Collins Street,<br>Melbourne             |  |   |
| 10      | Thursday<br>16th November 2017  | 8.30am till 2.00pm  | SHBXCCS001 Conduct salon financial transactions<br>SHBBNLS001 Provide manicure and pedicure services   |   |
|         |                                 | T E R R E A M E R<br>Level 3, 11-19 Bank Place<br>Melbourne |  |   |

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| Session | Date  | Time and Location                                     | Sessions and Unit of Competence  | Information   |
|---------|---|---|--|---|
| 11      | Wednesday<br>22 <sup>nd</sup> November 2017 | 2.30pm – 8.00pm                                       | SHBBRES001 Research and apply beauty industry information  |   |
|         |   | Room L705<br>7/250 Collins Street,<br>Melbourne       | SHBXIND001 Comply with organisational requirements within a personal services environment              |   |
| 12      | Thursday<br>23 <sup>rd</sup> November 2017  | 8.30am till 2.00pm                                    | SHBBNLS001 Provide manicure and pedicure services  |   |
|         |   | TERRE A MER<br>Level 3, 11-19 Bank Place<br>Melbourne |  |   |
| 13      | Wednesday<br>29 <sup>th</sup> November 2017 | 2.30pm – 8.00pm                                       | SHBBRES001 Research and apply beauty industry information  |   |
|         |   | Room L705<br>7/250 Collins Street,<br>Melbourne       | SHBXIND001 Comply with organisational requirements within a personal services environment              |   |
| 14      | Thursday<br>30 <sup>th</sup> November 2017  | 8.30am till 2.00pm                                    | SHBBNLS001 Provide manicure and pedicure services  |   |
|         |   | TERRE A MER<br>Level 3, 11-19 Bank Place<br>Melbourne |  |   |
| 15      | Wednesday<br>6 <sup>th</sup> December 2017  | 2.30pm – 8.00pm                                       | SHBBRES001 Research and apply beauty industry information  |   |
|         |   | Room L705<br>7/250 Collins Street,<br>Melbourne       | SHBXIND001 Comply with organisational requirements within a personal services environment              |   |
| 16      | Thursday<br>7 <sup>th</sup> December 2017   | 8.30am till 2.00pm                                    | SHBBNLS001 Provide manicure and pedicure services  |   |
|         |   | TERRE A MER<br>Level 3, 11-19 Bank Place<br>Melbourne |  |   |
| 17      | Wednesday<br>13 <sup>th</sup> December 2017 | 2.30pm – 8.00pm                                       | SHBXIND001 Comply with organisational requirements within a personal services environment              |   |
|         |   | Room L705<br>7/250 Collins Street,<br>Melbourne       |  |   |
| 18      | Thursday<br>14 <sup>th</sup> December 2017  | 8.30am till 2.00pm                                    | SHBBNLS001 Provide manicure and pedicure services  |   |
|         |   | TERRE A MER<br>Level 3, 11-19 Bank Place<br>Melbourne |  |   |
| 19      | Wednesday<br>20 <sup>th</sup> December 2017 | 2.30pm – 8.00pm                                       | SHBBCCS001 Advise on beauty products and services  |   |
|         |   | Room L705<br>7/250 Collins Street,<br>Melbourne       | SHBXCCS002 Provide salon services to clients   |   |
| 20      | Thursday<br>21 <sup>st</sup> December 2017  | 8.30am till 2.00pm                                    | SHBXCCS002 Provide salon services to clients   |   |
|         |   | TERRE A MER<br>Level 3, 11-19 Bank Place<br>Melbourne | SHBBCCS001 Advise on beauty products and services<br>SHBBNLS001 Provide manicure and pedicure services |   |
| 21      | Wednesday<br>10 <sup>th</sup> January 2018  | 2.30pm – 8.00pm                                       | SHBBCCS001 Advise on beauty products and services  |   |
|         |   | Room L705<br>7/250 Collins Street,<br>Melbourne       | SHBXCCS002 Provide salon services to clients   |   |
| 22      | Thursday<br>11 <sup>th</sup> January 2018   | 8.30am till 2.00pm                                    | SHBXCCS002 Provide salon services to clients   |   |
|         |   | TERRE A MER<br>Level 3, 11-19 Bank Place<br>Melbourne | SHBBCCS001 Advise on beauty products and services<br>SHBBNLS001 Provide manicure and pedicure services |   |
| 23      | Wednesday<br>17 <sup>th</sup> January 2018  | 2.30pm – 8.00pm                                       | SHBBCCS001 Advise on beauty products and services  |   |
|         |   | Room L705<br>7/250 Collins Street,<br>Melbourne       | SHBXCCS002 Provide salon services to clients   |   |
| 24      | Thursday<br>18 <sup>th</sup> January 2018   | 8.30am till 2.00pm                                    | SHBXCCS002 Provide salon services to clients   |   |
|         |   | TERRE A MER<br>Level 3, 11-19 Bank Place<br>Melbourne | SHBBCCS001 Advise on beauty products and services<br>SHBBNLS001 Provide manicure and pedicure services |   |
| 25      | Wednesday<br>25 <sup>th</sup> January 2018  | 8.30am till 12.00pm                                   | Course progress review & submission of course assessments  | Conclusion of Term 1.<br><i>Please note change of day and time.</i> |
|         |   | Room L705<br>7/250 Collins Street,<br>Melbourne       |  |   |

**Notes:**

1. *Timetable maybe subject to change and subsequent terms days and timing may not remain the same.*
2. *Course duration may vary dependant on commencement date of course intake and completion timeframes may vary based on an individual's skills, experiences and previous studies.*
3. *Participants are required to undertake 110 hours of work placement in addition to timetabled class sessions.*